

**Special Meeting of the Board of Trustees  
EAST TRAVIS GATEWAY LIBRARY DISTRICT  
February 21, 2023**

**Minutes**

**Place:** The meeting was held at Elroy Learning Center, 13512 FM 812, Del Valle, TX.

- 1. Call to Order and Roll Call.** President Rita Luedecke called the meeting to order at 7:01 pm. Trustees present were Rita Luedecke, Braxton Gregg, Britta Becker-Hammer, Gene Burklund, and Tim Johnson. Others in attendance: Barbara Durkin, Brittany Burke, and Lauren Barrett.
- 2. Audience comments/Open Forum** – No action was taken on this agenda item.
- 3. Minutes from November 15 and December 7, 2002, and January 4 and January 17, 2023.** Britta moved to approve all minutes as presented. The motion was seconded and unanimously approved.
- 4. Consider and take possible action on Ross Road property lease to Central Texas Health.** Britta moved to either postpone agreement for modifications or accept the terms previously agreed upon (by ETGLD Board). CTH may or may not request modifications to the lease.
- 5. Library Director Report** – Brittany reported substantial increases in books checked out and now have substantial reserves. The free fridge has been a great initial success, and the Mobile Library is now up and going with routes to begin this week. The District received the St. David's Foundation Libraries for Health Grant which will be a great way to improve our local community's health initiatives. Brittany has been asked to participate on two committees. She met with IC2 regarding how we can implement mental health care into our services. Spring Break activities and programs are scheduled at both libraries. Our monthly calendar of events is now in Spanish and English. Family Place Workshops will begin March 22, 2023 and will take the place of storytime.
  - a. Regarding partnering with DVCC to establish warming centers, Brittany will check on some details.
  - b. The Board agreed with the minor updates to the policy guide.
- 6. Financial Report** – Barbara reviewed her usual documentation and shared good news on sales tax revenues as well as interest rates. There is a new person at the accountant so the 6 month review took a long time but is finished. 2022 Audit is in progress and the first payment has been made. Required annual reviews of By Laws, Investment, Financial and Purchasing policies have been made and the following action taken: Braxton moved to approve the existing policies for the upcoming year with no changes. The motion was seconded and unanimously approved.
- 7. Friends of the Del Valle Libraries, Inc.,** update – no action was taken on this agenda item.
- 8.** No closed session - no action taken
- 9. Adjournment** - At 7:50 pm, Braxton moved to adjourn, the motion was seconded and carried unanimously.

Submitted by Lauren Barrett, Assistant Secretary  
Approved 3/21/23