

**Special Meeting of the Board of Trustees
EAST TRAVIS GATEWAY LIBRARY DISTRICT
January 4, 2023 Minutes**

Place: Elroy Library Learning Center, 13512 FM 812, Del Valle, TX.

1. **Call to Order and Roll Call:** President Rita Luedecke called the meeting to order at 7:00pm. Trustees present were Rita Luedecke, Braxton Gregg, Gene Burklund. Absent Trustees were Tim Johnson and Britta Becker-Hammer. Others in attendance: Barbara Durkin and Director Brittany Burke.
2. **Audience Comments/Open Forum:** No action taken on this agenda item.
3. **Consider and take possible action on Ross Road property lease to Central Health.**
Discussion on the request by Roger DeLeon from O'Haver Contractors on the possibility of leasing our vacant Ross Road property to place their jobsite office. Review the sample Lease agreement that attorney Andrew Tatgenhorst provided. Rita will contact Andrew to add suggestions to the lease that include egress to the property, definition of "Jobsite Office" and the lease rental will include the monthly cost services of our current mowing company. Motion to accept the lease with changes to be made by Andrew for the monthly fee of \$1200.00 that includes the cost for keeping our current mowing/cleanup company and an expiration date of 12/31/2023. Motion was seconded and unanimously approved.
4. 7:21pm Braxton motioned to adjourn the meeting. The motion was seconded and unanimously approved.

Submitted by Barbara Durkin
Acting Assistant Secretary
Approved 2/21/23