

EAST TRAVIS GATEWAY LIBRARY DISTRICT

Board Meeting Agenda

Regular Meeting: September 21, 2021

Notice is hereby given that a meeting of the East Travis Gateway Library District will be held Tuesday, September 21, 2021, beginning at 7:00 PM. The meeting will be held at the Elroy Library Learning Center, 13512 FM 812, Del Valle, TX. Attendees will be required to be socially distanced and to wear masks.

The subjects to be discussed, considered, or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this agenda. Unless removed from the consent agenda, items identified within the consent agenda will be acted upon at one time. If, during the course of the meeting covered by this agenda, the Board should determine that a closed session of the board should be held or is required to any item included on this agenda, then such closed session as authorized by Section 551.001 *et seq* of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this agenda or as soon after the commencement of the meeting covered by this agenda as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071-551.084, inclusive, of the Open Meetings Act.

- 1. Call to Order and Roll Call.**
- 2. Audience Comments/Open Forum.**
- 3. Consider and take possible action on Minutes from August 2021.**
- 4. Action Items: Board**
 - a. Consider and take possible action on approving 2021 updated employee handbook.
 - b. Consider and take possible action on hiring 2nd new employee at 20 hours per week.
 - c. Consider and take possible action on updating Covid 19 quarantine policy.
 - d. Consider and take possible action on mandatory employee Covid 19 vaccinations or bi-weekly testing.
 - e. Consider and take possible action on bids to clear Ross Road land.
 - f. Consider and take possible action on erecting a 'future home of...' sign for Ross Road land.
 - g. Consider and take possible action on the open Library Director position.
- 5. Library Facilities updates and action items.**
 - a. Consider and take possible action on bids for Garfield former kitchen area plumbing issues.
 - b. Consider and take possible action on repairs to floor and new wall board in Garfield kitchen area after plumbing issues are resolved in preparation to make the area office space.
 - c. Consider and take possible action on resolving continuing issues with Garfield restroom plumbing.
- 6. Interim Library Director updates – Brittany**
- 7. Bookmobile Update – Barbara**


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8. **Financial Report - Barbara Durkin**
 - a. Update on HDL sales tax recovery.
 - b. Update on 2021-2022 Workers Comp/Liability/Property insurance rates.
 - c. Consider and take possible action on rolling remaining maturing 13-week (9/28/21 & 10/28/21) CD's to Texpool account.
 - d. Consider and take possible action on opening a Texpool Prime account to earn better interest on investments.
 - e. Consider and take possible action on Investment Policy change required by Texpool Prime account.
 - f. Consider and take possible action on Retirement 457 plan employer match for 2022.
- d. Consider and take possible action on offering Employee Medical (time sensitive) to all employees working 20 hours or more per week.
9. **Friends of the Del Valle Libraries, Inc. update – Brittany**
10. **Consider and take possible action on items discussed in closed session.**
11. **Adjournment**

Dated September 17, 2021

DocuSigned by:

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Braxton Gregg, President

Certification: On or before September 18 at 7:00 p.m., a copy of this notice was posted in compliance with the Open Meetings Act, this notice was (1) posted at the front door of 13512 Highway 812, Del Valle, Texas 78617, the address where the administrative offices of the District are located, and (2) on the official website for the District, ETGLD.org.

DocuSigned by:

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Braxton Gregg, President