

**Regular Meeting of the Board of Trustees
EAST TRAVIS GATEWAY LIBRARY DISTRICT**

April 18, 2023

Place: The meeting was held at Elroy Learning Center, 13512 FM 812, Del Valle, TX.

1. Call to Order & Roll Call: President Rita Luedecke called the meeting to order at 7:03pm. Trustees present were Rita Luedecke, Braxton Gregg, Tim Johnson and Britta Becker-Hammer. Gene Burklund was absent. Others in attendance were Brittany Burke and Barbara Durkin.
2. Audience comments/Open Forum: no action taken on this agenda item.
3. Consider and take possible action on Minutes from March 21, 2023. Braxton moved to approve the minutes with correction in paragraph #7 'Durkin' to 'during'. The motion was seconded and unanimously approved.
4. Consider and take possible action on Closing Elroy Branch on Saturday, June 3rd to participate in Del Valle Day at COTA with the Del Valle Community Coalition. Discussion on making a general motion without the date in case this become an annual event followed. Tim motioned to close the Library in order to participate in the Del Valle Day event at COTA with the DVCC. The motion was seconded and unanimously approved.
5. Director Report: Brittany reported on the recent Manga/Anime Day program as very successful with about 50 participants at the Elroy Branch. The Mobile Library's new stops have begun and will run through the end of May. Summer times will be reviewed to avoid the heat of the day. The St. David's Health Grant's peer support person, Deon, has been coming to both libraries. The five-week Family Place workshop series at Garfield ends this week and will return in the fall at Elroy on Saturdays.
6. Financial Report: Barbara reported on the current financial data and handed out the HDL pages and the year-to-date budge vs. expenses spreadsheet.
 - a. Audit update: Audit is expected to be in ETGLD's hands by the 120-day April 30th deadline.
 - b. Consider and take possible action on requirements for the building loan income and disbursement corrections: Britta motioned to authorize Barbara Durkin to move funds between the Texpool and Texpool Prime accounts to separate the Sales Tax Debt Loan funds and interest earned since July 28th, 2023, from the Non-Loan funds per advice from the auditor. The motion was seconded and unanimously approved.
 - c. Consider and take possible action on the possibility of opening a separate checking account, if required, for building expenses related to the new library. Britta motioned to authorize Barbara Durkin to open a new account, if required based on the auditor's pending advice, with First National Bank of Bastrop. President Rita Luedecke, Director Brittany Burke and Bookkeeper Barbara Durkin as signers to comply with IRS and Texas laws regarding the Truist Bank Sales Tax Debt Loan monies. The motion was seconded and unanimously approved.
7. Friends of the Del Valle Libraries, Inc update: Brittany advised the Board that she will be attending a workshop this week at the TLA convention that addresses the issue of finding volunteers for this group.
8. Consider and take possible action on items discussed in closed session: No action taken on this agenda item.
9. Motion to adjourn by Braxton at 7:40pm. The motion was seconded and unanimously approved.

Respectfully submitted by Barbara Durkin
Approved 5/16/2023