

**Regular Meeting of the Board of Trustees**  
**EAST TRAVIS GATEWAY LIBRARY DISTRICT**

**August 17, 2021 Minutes**

**Place:** The meeting was held at Elroy Library, 13512 FM 812, Del Valle, TX.

1. **Call to Order and Roll Call.** President Braxton Gregg called the meeting to order at 7:06 pm. Trustees present were: Braxton Gregg, Rita Luedecke, and Gene Burklund. Tim Johnson was not present. Others in attendance: Joe Gunter, Barbara Durkin, Brittany Burke, Britta Becker-Hammer, and Lauren Barrett.
2. **Closed session** – at 7:08 pm, the Board went into closed session. The Board reconvened at 7:14 pm.
3. **Action on Closed session** – Rita moved to accept Britta Becker-Hammer as a new Trustee of East Travis Gateway Library District. The motion was seconded and unanimously approved. Oath of Office was administered and was notarized by Barbara Durkin.
4. **Audience comments and Open Forum.** Joe and Brittany displayed the giant banner celebrating the grant received from the Texas Book Festival. The \$1,500 grant will be utilized to expand eBooks offerings.
5. **Minutes from July 20, 2021 meeting** - Rita moved to accept the Minutes from July meeting as printed. The motion was seconded and unanimously approved.
6. Updates and discussion items.
  - a. The deadline has passed and there were no outside nominations for the Board, so the District will not participate in the November election.
  - b. Branding was discussed (a continuation from last month's meeting). Adding "Del Valle libraries" to promotional outreach is suggested to clarify the reach of the District.
  - c. Rita moved to add the branding of Del Valle libraries (for common name recognition as suggested and discussed). The motion was seconded and unanimously approved.
7. **Library facilities/updates** – The former kitchen at Garfield is gutted and has been and needs cleaning, new drywall, and capping of plumbing lines. The space will be transitioned into office space. The temporary fix for the main AC unit at Garfield was followed up by service and the technician determined that a new unit is not necessary. Joe has located a shredding/mowing service to take care of the grass and brush on the back of the Garfield property.
8. **State of the Libraries report** – Joe highlighted items in his report. In October, he plans to hold a Budget workshop in anticipation of the new year. He shared photographs of several local libraries that were designed by PGAL architects. Joe Ruesga has resigned and Brittany will be interviewing candidates who apply for the posted opening. There is a workshop planned to be given by Blakeman (HR company) to show how the company can assist employees.
9. **Financial Report** - Barbara reviewed her report and summarized current financial holdings. HDL's findings continue to benefit the District's sales tax recovery. Regarding the 457 accounts, a representative from Mission Square met with several qualified employees to explain the benefit. Barbara plans to continue transitioning funds to TexPool Prime as they mature to optimize interest received.

10. **Consider and take possible action on open Board position.** This agenda item was handled in agenda items 2 and 3.
11. **Friends of the ETGLD** – No report on this agenda item.
12. **Closed Session** – At 8:02 pm, the Board entered closed session.  
At 8:19 pm, the Board reconvened regular session.
13. **Consider and take possible action on items discussed in Closed Session.** The Board accepted Joe Gunter’s resignation as Library Director for health reasons. The Board thanked Joe for his leadership and hopes to have a potluck or similar farewell soon (ideas and date to be announced).
14. **Adjournment** – at 8:23 pm, Rita moved to adjourn the meeting. The motion was seconded and unanimously approved.

Submitted by Lauren Barrett  
Assistant Secretary

Approved 9/21/21