

**Regular Meeting of the Board of Trustees  
EAST TRAVIS GATEWAY LIBRARY DISTRICT**

**Place:** The meeting was held Tuesday, May 20, 2024, at the Elroy Library, 13512 FM 812, Del Valle, TX.

1. Call to Order and Roll Call: Meeting was called to order by President Britta at 7:06pm with the following Trustees in attendance: Britta Becker-Hammer, Tim Johnson, Sarah Ledesma. Also in attendance were Director Brittany Burke Walker and Bookkeeper Barbara Durkin via telephone.
2. Audience Comments/Open Forum: No action on this agenda item
3. Consider and take possible action on the Minutes from April 15, 2025. A motion to approve the minutes written by Tim and seconded by Sarah. The motion passed unanimously.
4. Consider and take possible action on updates to the Policy and Procedures Guide: Brittany led the discussion on the reasons behind the updates on page 4 of the PPG. Trustees added/changed a few words for clarification. The updates are as follows:  
"In-person library card applications require a government-issued\*\* photo identification be shown." (\*\*was photo ID)  
  
"Accounts for minors ages 5-17 are considered joint accounts and are owned by the parent/guardian who assumes financial responsibility for all materials borrowed on the account. To qualify for a minor's library card account, a parent/guardian must have an active ETGLD library account and show government-issued photo identification. The library card entitles the minor to borrow library materials from any library in the district, including Elroy, Garfield, and the mobile library. "  
  
"Due to the unique nature of the mobile library, all accounts are limited to having a maximum of 15 mobile library materials checked out at a time."  
Tim made a motion to accept the policy procedure guide updates as discussed and agreed by the Board members. Sarah seconded the motion. The motion passed unanimously.
5. Director Report-Brittany Burke reviewed the District updates including Summer Reading program "Color Your World", runs from June 2<sup>nd</sup> to August 2<sup>nd</sup>. Other highlights include Summer meals for kids will be offered again this summer, several adult programs are scheduled at both branches, and the Mobile Library summer schedule will reflect the hot weather. Complete report attached.
6. Financial Report-Barbara Durkin reviewed the attached report highlighting the current bank balances and interest rates, the May Sales Tax Revenue check amount of \$369,118.30 and the budget vs. expense spreadsheet. The current New Building Expenses to date amount to \$2,124,244.00 which was paid out of the loan funds in the Texpool Prime account.
7. Friends of the Del Valle Libraries update-No action on this agenda item.
8. Closed session-No action on this agenda item.
9. Consider and take possible action on items discussed in closed session. No action take on this agenda item.
10. Tim made a motion to adjourn the meeting. Sarah seconded the motion. The motion passed unanimously. President Britta closed the meeting at 8:13pm.