

**Regular Meeting of the Board of Trustees
EAST TRAVIS GATEWAY LIBRARY DISTRICT**

Place: The meeting was held Tuesday, August 15, 2023, at the Elroy Library, 13512 FM 812, Del Valle, TX.

1. Call to Order and Roll Call: Vice President Gene Burklund called the meeting to order at 7:03pm with the following Trustees present: Gene Burklund, Britta Becker-Hammer, Tim Johnson, Braxton Gregg. Absent Rita Luedecke. Also present were Director Brittany Burke and Barbara Durkin. Audience present was Jazzel Aleman.
2. Audience Comments/Open Forum. Jazzel suggested planting flowers in front of the Elroy Building and offered donations. The Board will take this under advisement since they could not determine if the offered plants were Native and would be able to survive with little to no water during the drought.
3. Consider and take possible action on Mutes from June 20, 2023. Braxton moved to approve the minutes as presented. The motion was seconded by Britta and unanimously approved.
4. Updates and discussion items:
 - a. Consider and take possible action on Garfield/Bluebonnet Easement: Discussion regarding lawyers' input on the subject. Braxton moved to accept the Bluebonnet Easement as approved by our lawyers. The motion was seconded by Tim and unanimously approved.
 - b. Consider and take possible action on accepting credit/deb cards for library services: Review of the plan presented by Bookkeeper, Barbara. Braxton motioned to accept credit/debit cards via the Square app and to purchase equipment needed to implement the plan. The motion was seconded by Tim and unanimously approved.
5. Director Report: Brittany. Highlights include circulation of physical books 2x greater than average plus the District surpassed the highest circulation month (2011) in recorded history by over 100 books. Patrons are reserving books and requesting Interlibrary Loan books in greater numbers. Mobile Library will have a new schedule for Sept/Oct with new ML Manager Raquel. New Programs for the fall include Pokémon Day, Book Circle for elementary kids on Friday afternoons, Teen Manga/Anime day, Adult After Hours Book Club. The Family Place program for toddlers will be at Elroy starting Sept 16 for five Saturdays.
6. Update on 2023 Election process. Application close date is Monday, August 21st. Braxton has filled out his application for the next term and Gene will not seek reelection. No other applications have been received to date.
7. Financial report-Barbara. Review of current FNB and Texpool accounts show a healthy 5+% interest being earned with both financial institutions. Accounting firm, Atchley and Associates reviewed the QuickBooks accounts from Jan-Jun and prepared financial documents for the Board. A few accounting updates were suggested regarding handling the finances for the New Library that will be implemented. Our early E-Rate funding for internet services from USAC for the Aug 2022-July 2023 was received totaling \$1511.57. This funds approximately 90% of our internet costs for both branches. The first draft of the 2024 budget will be presented at the September meeting.
8. Friends of the Del Valle Libraries update-no action taken on this agenda item.
9. Closes Session: No action taken on this agenda item.
10. Consider and take possible action on items discussed in closed session. No action taken on this agenda item.
11. Braxton moved to adjourn the meeting at 7:50pm. The motion was seconded by Britta and unanimously approved.