

**Regular Meeting of the Board of Trustees
EAST TRAVIS GATEWAY LIBRARY DISTRICT**

Place: The meeting was held Tuesday, October 15, 2024, at the Elroy Library, 13512 FM 812, Del Valle, TX.

1. Call to Order and Roll Call: President Britta called the meeting to order at 7:03pm with the following Trustees attending: Britta Becker-Hammer, Tim Johnson, Rachael Bean. Also attending were Director Brittany Burke Walker, Barbara Durkin and Frank Hall.

Agenda item 4. a. was taken out of order:

- 4 a. Consider and take possible action on the Board of Trustees application received from James Franklin Hall. Discussion with Frank followed. A motion to accept the application by Frank Hall to fill the open Trustee position was made by Tim and seconded by Rachael. The motion passed unanimously. The Oath of Office was administered and notarized by Barbara Durkin.
2. Audience Comments/Open Forum-Rachael inquired on the DVCC's Free Fridge location at the Garfield branch that was discussed in the September meeting. Another location was chosen but Brittany will be pursuing the shelf stable food pantry.
3. Consider and take possible action on the Minutes from September 17, 2024. A motion to approve the minutes as written by Frank and seconded by Rachael. The motion passed unanimously.
4. Updates and Discussion items:
 - b. Consider and take possible action on the Purchase Resolution prepared by the ETGLD attorney. Brittany reviewed the City of Austion and Travis County Permit situation leading up to the need to have this resolution passed by the Board. The Resolution was read into the minutes (copy attached). A motion to accept the Resolution as written was made by Rachel and seconded by Tim. The motion passed unanimously. The resolution was signed by President Britta Becker-Hammer and is pending the signature of absent Secretary, Braxton Gregg.
5. Director Report-Brittany reviewed the upcoming programs for "Formula One Week" and Trunk or Treat. She advised the Board of our new bilingual Library Assistant, Frida Salinas. Elroy will continue to be an election day polling location and a 2025 VITA tax prep location.
6. Financial Report-Barbara reviewed the current income and expenses (report attached) and will email out the HDL report for October when it is received.
 - a. Review of the 2025 budget line items was presented along with the salary updates and suggested holiday/closure schedule. These are the items that will be voted on at the November meeting.
7. Friends of the Del Valle Libraries-Brittany reviewed that the Friends very first Used Book Sales had a profit of over \$200.
8. Closed Session- no action taken on this agenda item
9. Consider and take possible action on items discussed in closed session-no action taken on this agenda item
10. A motion to adjourn the meeting was made by Rachael and seconded by Tim. President Britta closed the meeting at 8:17pm