

**Regular Meeting of the Board of Trustees
EAST TRAVIS GATEWAY LIBRARY DISTRICT
May 17, 2022 Minutes**

Place: The meeting was held at Elroy Library Learning Center, 13512 FM 812, Del Valle, TX.

- 1. Call to Order and Roll Call.** President Rita Luedecke called the meeting to order at 7:04 pm. Trustees present were Rita Luedecke, Braxton Gregg, Gene Burklund, and Tim Johnson (arrived at 7:05 pm). Britta Becker-Hammer was absent. Others in attendance: Barbara Durkin, Brittany Burke, Ben Rosenberg, Andrew Tatgenhorst, and Lauren Barrett.
- 2. Audience comments/Open Forum** – No action was taken on this agenda item.
- 3. Presentation by Ben Rosenberg.** Ben explained the two main options for financing for the construction of the new library and presented some figures showing the history of ETGLD sales tax revenues. After determining which route is feasible for funding, he can put together more details.
- 4. Minutes from April 19, 2022.** Braxton moved to accept the minutes as presented. The motion was seconded and unanimously approved.
- 5. Updates and Discussion Items** – With Board's approval, Brittany proposes extending hours: Elroy Monday-Thursday 11 am – 7 pm, Friday 11 am – 5 pm, Saturday 11 am – 3 pm, and Garfield 9 am – 5 pm Monday-Friday. Braxton moved to accept the extended hours for the two libraries. The motion was seconded and unanimously approved.
- 6. Library Facilities Updates** – Barbara reported that the floors in the Learning Center were cleaned and waxed, pavilion and picnic tables power washed, and the tree trimmer cleaned up the trees that needed attention. At Garfield, the hard water ongoing issues were remedied by cleaning out the hard water instead of taking costly drastic measures. In the former kitchen area, electric is still in process.
- 7. Library Director report:** Brittany distributed her report and summarized it. She felt it quite appropriate that she attended the Mobile Grocery Store event, as she was able to help them learn about the Del Valle community. The new computers and tables look great and are attractive. The seniors have expressed some interest in meeting again at the library after Mary Stewart's outreach. The first Newsletter was distributed to patrons, both Jose and Alexis are back. PLAN Partners Library Action Network recently audited the libraries and made suggestions which are being addressed. Brittany and the staff are enthusiastic about the programs already planned for the summer.
- 8. New Library Property and Funding Action Items.**
 - a. Specifics on funding need more investigation. No action taken on this agenda item.
 - b. Braxton moved to hire US Capital Advisors (Ben Rosenberg) to provide municipal financial advisory services to the District. The motion was seconded and unanimously approved.
 - c. Barbara explained the issues with the unpaid 2020 property tax on the Ross/Elroy Road property. Braxton explained that the issue should be addressed and cleared up by the title company since the District did not purchase the property until 2021.
- 9. Financial Report** – Barbara distributed reports and explained them. On all accounts and including sales tax revenues, all is well.
- 10. Friends of the Del Valle Libraries, Inc.** - no action was taken on this agenda item.
- 11. Closed session** – no action was taken on this agenda item.
- 12. Adjournment** - At 7:48 pm, Braxton moved to adjourn, the motion was seconded and carried unanimously.

Submitted by Lauren Barrett, Asst. Secretary
Approved 6/21/22