

**Regular Meeting of the Board of Trustees
EAST TRAVIS GATEWAY LIBRARY DISTRICT**

May 16, 2023

Place: The meeting was held at the Elroy Learning Center, 13512 FM 812, Del Valle, TX.

1. Call to Order & Roll Call: President Rita Luedecke called the meeting to order at 7:02pm. Trustees present were Rita Luedecke, Braxton Gregg, Tim Johnson, Britta Becker-Hammer, Gene Burklund. Others in attendance were Brittany Burke and Barbara Durkin
2. Audience Comments/Open Forum: no action taken on this agenda item.
3. Consider and take possible action on Minutes from April 18, 2023. Braxton moved to approve the minutes as presented. The motion was seconded by Gene and unanimously approved.
4. Consider and take possible action on selection of Construction Manager-at-Risk (“CMAR”) firms for the East Travis Gateway Library District construction project based on recommendations and rankings and authorization to negotiate a Contract with CMAR firm. Discussion by the three-person committee (Brittany, Barbara and Tim) on the ranking of the seven (7) competing companies. The committee ranked Turner Construction Company, 3737 Executive Center Drive # 100, Austin, TX 78631 as the winning bid. Gene motioned to accept the committee’s choice of Turner and authorized the ETGLD attorney to negotiate the contract for the CMAR. The motion was seconded by Britta and unanimously approved.
5. Consider and take possible action on Leeco sign space at Elroy Library. Discussion regarding the pros and cons of allowing a billboard sign on ETGLD property. The Board decided not to take action on this item.
6. Consider and take possible action on Garfield HVAC repairs. Board reviewed the repair of one of the 5 units that needs a new capacitor and leak repair. Discussion on the pros and cons of replacing the unrepairable 5th unit that has not been working since last fall. Braxton moved to hire 1st Home and Commercial Services to repair the unit per the estimate and replace the non-working unit per the estimate. The motion was seconded by Gene and unanimously approved.
7. Library Director report. Brittany discussed the items in the attached report and of the damage done to the mobile library at the gas station earlier today.
8. Financial Report:
 - a. Barbara presented the attached report reviewing the current income and expenses. The changes required to the Texpool accounts to comply with the Debt Services Loan were completed. And a tracking spreadsheet of those funds are attached.
 - b. Consider and take possible action on accepting the 2022 audit. The draft copy of the audit was emailed to all Board members for review prior to the meeting. No further discussion. Braxton moved to accept the draft copy of the 2022 audit. The motion was seconded by Tim and unanimously approved.
9. Friends of the Del Valle Libraries, Inc. update. Brittany reported that she gathered a few ideas at the recent TLA conference. Barbara noted that the 990 form for 2022 was filed.
10. Closed session- The Board entered closed session at 8:04pm. The Board reopened the regular session at 8:09pm.
11. Consider and take possible action on items discussed in closed session. The motion by Tim to accept employee Lauren Barrett’s resignation as Assistant Secretary to the Board of Trustees was seconded by Britta and unanimously approved.
12. Motion to adjourn the meeting at 8:10pm by Braxton was seconded by Gene and unanimously approved.

Submitted by Barbara Durkin, Admin. Assistant
Approved on: June 20, 2023