

**Regular Meeting of the Board of Trustees  
EAST TRAVIS GATEWAY LIBRARY DISTRICT**

**Place:** The meeting was held Tuesday, March 19, 2024, at the Elroy Library, 13512 FM 812, Del Valle, TX.

1. Call to Order and Roll Call: President Britta Becker-Hammer opened the meeting at 7:04pm with the following Trustees present: Britta Becker Hammer, Braxton Gregg, Tim Johnson, Rachael Bean. Others present: Director Brittany Burke Walker, Barbara Durkin. Presenters Steve Whitcraft and Karima Jones from Turner Construction, Cris Ruebush and Adeline Guillet from PGAL. Audience Matt Walker, Jazzel Aleman, Mary Stewart Miller.
2. Audience Comments/Open Forum: Audience member Jazzel Aleman made comments/observations regarding issues with self-printing for Spanish speaking patrons. Presentation from Cris Ruebush & Adeline Guillet, our architects from PGAL, reviewed the original timeline presented to the Board last spring and updated the current progress on the building designs. Steve Whitcraft, Preconstruction Executive and Karima Jones the Lead Estimator from Turner Construction, our Construction Manager at Risk (CMAR) company, explained the status of the project including permit status, Guaranteed Maximum Price (GMP) goal of 13 million, and what will be happening over the next few months to get to the final GMP contract. Currently aiming at a November 2024 groundbreaking.
3. Consider and take possible action on Minutes from February 20, 2024. Braxton motioned to approve minutes as written, seconded by Rachael and unanimously approved.
4. Updates and discussion items.
  - a. Consider and take possible action on items presented by PGAL and Turner Construction. No action taken on this item.
  - b. Consider and take possible action on the tabled item from February regarding the Trustee Ethics Statement. The updated statement was reviewed with discussion. A motion to approve the changes to the Trustee Ethics Statement was made by Tim and seconded by Rachael. The motion carried.
  - c. Consider and take possible action on closing both branches on April 8<sup>th</sup> as DVISD is doing for the eclipse. Brittany advised that the Travis County Office of Emergency Management recommendation was to work from home, stay off the road and avoid the congested main highways into the County. Discussion followed by a motion to close both branches by Rachael, seconded by Tim and unanimously approved.
5. Director Report-Brittany reviewed her attached report.
6. Financial Report-Barbara reviewed the current financials in the attached report.
7. Friends of the Del Valle Libraries-Jazzel reported that the three Director positions were updated at their February meeting and their March meeting reviewed the Bylaws and will be working on getting a website and emails in place. Jazzel has several people who are anxious to volunteer at the library.
8. Closed Session-No action taken on this item.
9. Consider and take possible action on items discussed in closed session. No action taken on this item.
10. Braxton motioned to adjourn at 9:08pm, seconded by Rachael and unanimously approved.