

**Regular Meeting of the Board of Trustees
EAST TRAVIS GATEWAY LIBRARY DISTRICT**

Place: The meeting was held Tuesday, February 20, 2024, at the Elroy Library, 13512 FM 812, Del Valle, TX.

1. Call to Order and Roll Call: President Britta Becker-Hammer opened the meeting at 7:06pm with the following Trustees present: Britta Becker-Hammer, Tim Johnson, Rachael Bean, Braxton Gregg. Others present: Director Brittany Burke Walker, Barbara Durkin. Audience: Jazzel Aleman and son Isaias Munoz
2. Audience Comments/Open Forum: Jazzel spoke to Board.
3. Consider and take possible action on Minutes from January 16, 2024. Braxton motioned to approve minutes as written. The motion was seconded by Tim and unanimously approved.
4. Updates and discussion items:
 - a. Motion to approve the emergency roof repaired by Clear Choice Roofing at the Garfield Branch by Braxton. The motion was seconded by Rachael and unanimously approved.
 - b. Consider and take possible action on the annual review of the ETGLD By-Laws. No changes required. Motion to approve as written by Braxton, seconded by Rachael and unanimously approved.
 - c. Consider and take possible action on the annual review of the Finance Policy. No changes required.
 - d. Consider and take possible action on the annual review of the Purchasing Policy. No changes required. Motion to approve as written by Braxton, seconded by Rachael and unanimously approved.
 - e. Consider and take possible action on the annual review of the Investment Policy. No change required. Motion to approve as written by Braxton, seconded by Rachael and unanimously approved.
 - f. Consider and take possible action on the Trustees Ethics Statement. Discussion regarding possible changes. This agenda item is tabled for the next meeting.
5. Director Report-Brittany. As requested by the Board in January, Brittany asked the current IT management company for a quarterly report on tickets. They did not comply, so Brittany manually went over all the tickets to present her report that recommended changing IT management company. Details in her monthly written report.
4. g. Agenda item taken out of order: Consider and take possible action on changing our IT management company. Discussion took place to be sure we can break the current contract and steps to engage a new company. Tim moved to change IT management company to Knight Office Solutions. Rachel seconded and the motion unanimously approved.
6. Financial Report: Barbara reviewed the current financial statements and updated the Board on the actions HDL has taken on behalf of the District.
7. Friends of the Del Valle Libraries: Brittany advised the organization meeting is scheduled for February 22nd and that Jazzel has been actively recruiting people including several mom's that came to the Story Time with a Fire Fighter earlier in the week.
8. Closed Session-no action on this agenda item.
9. No action on this agenda item.
10. Tim moved to adjourn the meeting at 8:32pm and was seconded by Braxton and unanimously approved.