

EAST TRAVIS GATEWAY LIBRARY DISTRICT
Board Meeting Agenda
Regular Meeting and Informal Session

Notice is hereby given that a regular meeting of the East Travis Gateway Library District will be held Tuesday, February 18, 2025 beginning at 7:00 PM.

Prior to the regular meeting, beginning at 6:30 PM, an informal question/answer session regarding the plans for the District's new library will be held. The meetings will be held inside the Elroy Library Main building at 13512 FM 812, Del Valle, TX.

The subjects to be discussed, considered, or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this agenda. Unless removed from the consent agenda, items identified within the consent agenda will be acted upon at one time.

If, during the course of the meeting covered by this agenda, the Board should determine that a closed session of the board should be held or is required to any item included on this agenda, then such closed session as authorized by Section 551.001 *et seq* of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this agenda or as soon after the commencement of the meeting covered by this agenda as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071-551.084, inclusive, of the Open Meetings Act.

1. Call to Order and Roll Call.
2. Audience Comments/Open Forum.
3. Consider and take possible action on Minutes from December 17, 2024
4. Updates and discussion items.
 - a. Consider and take possible action on the annual review of the ETGLD By-Laws
 - b. Consider and take possible action on the annual review of the Finance Policy
 - c. Consider and take possible action on the annual review of the Purchasing Policy.
 - d. Consider and take possible action on the annual review of the Investment Policy.
 - e. Consider and take possible action on the updates to the Policy and Procedures Guide.
 - f. Consider and take possible action on adopting a Records Management Policy, Records Management Schedule and a Records Management Officer.
5. Director Report-Brittany Burke
6. Financial Report – Barbara Durkin
7. Consider and take possible action on Board of Trustee application(s).
8. Friends of the Del Valle Libraries– Update
9. Closed Session –
10. Consider and take possible action on items discussed in closed session.
11. Adjournment

DocuSigned by:

Britta Becker-Hammer

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Britta Becker-Hammer, President

Certification: On or before Saturday, February, 15 at 7:00 p.m., a copy of this notice was posted in compliance with the Open Meetings Act, this notice was (1) posted at the front door of 13512 FM 812, Del Valle, Texas 78617, the address where the administrative offices of the District are located, and (2) on the official website for the District: DVLibraries.org.

DocuSigned by:

Britta Becker-Hammer

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Britta Becker-Hammer, President